



**IN THE HIGH COURT OF SOUTH AFRICA  
GAUTENG DIVISION, PRETORIA**

**02 October 2025**

**DIRECTIVE**

**URGENT COURT FOR 03 October - 09 October 2025  
BEFORE HONOURABLE JUDGE: MAKHOB A J**

Judge Makhoba will hear Urgent Court Applications from Tuesday, 07 October 2025, at 10h00 until Friday 10 October 2025 at 16h00. You are kindly requested to note the following directives issued by Judge Makhoba in respect of all Urgent Applications enrolled for hearing during this period.

- [1] This directive is accompanied by an allocated roll of the urgent applications to be heard during the week 07 – 10 October 2025.
- [2] Mr Madevha R. Mulayo is the secretary to Judge Makhoba. Mr Madevha can be contacted on 012 492 6787 / [MMadevha@judiciary.org.za](mailto:MMadevha@judiciary.org.za) or approached at room 6.8 on the 6<sup>th</sup> Floor in the High Court Building.
- [3] The contact number for Urgent Applications to be heard after-hours is 068 104 7107. This number is operational on weekends and between 16h00 – 08h00 during the week. This number is not to be used for general inquiries or for any other issue

than urgent applications to be heard after hours. Mr Madevha R. Mulayo will attend to after hours urgent applications from 16h00 on Monday 06 October 2025 until 10h00 on Wednesday 08 October 2025. thereafter, the after-hours urgent applications will be attended to by Ms Tshilidzi Mabada, the secretary to Judge Minnaar AJ.

- [4] Each Judge will individually decide as to the form of hearing for applications to be heard outside of normal court hours.
- [5] Urgent Applications on the allocated roll before Judge Makhoba will be heard in open court, by way of physical hearing during normal court hours (10h00 – 16h00). Applications enrolled before Judge Makhoba will be heard in **Court 6B** (High Court)
- [6] The hearing of urgent applications will commence on Tuesday 07 October 2025. Judge Makhoba will call the roll at 10h00 on that day, which roll call must be attended by counsel. Removals, settlements, postponements, and *ex-parte* matters will first be disposed of, whereafter specific allocations will be made for the hearing of disputed matters during the rest of the week. All matters will be heard on 07 October 2025.
- [7] Judge Makhoba request that, if possible, hard copies of the court documents be delivered to his secretary in the secretary's office (office 6.8, High Court Building).
- [8] Documents must be uploaded to Caselines and the Judge's Secretary must be informed of same by way of email ([MMadevha@judiciary.org.za](mailto:MMadevha@judiciary.org.za)). In this event, the Judge's Secretary must be invited to the matter on Caselines with the relevant authorisation to invite others. Such an application will then be heard based on the

apers which have been uploaded to Caselines and only matters in which the Judge's Secretary has been correctly invited and the documents have been properly uploaded shall be considered, failing which the matter shall be removed from the roll.

[9] In the event that a matter has not been registered on Caselines (i.e. where after hours applications are concerned) and therefore documents cannot be uploaded on Caselines, the documents may, with consent of the Judge, be forwarded to the Judge's Secretary by way of email.

[10] It is requested by Judge Makhoba that a Practice Note be filed in each application. This Practice Note must indicate:

10.1. The particulars of Counsel moving the matter (name, cell phone number and email address);

10.2. A brief summary of the issues to be determined;

10.3. A brief summary of the reasons of urgency;

10.4. The estimated duration of the arguments to be heard;

10.5. If necessary, reasons for failing to bring the application in terms of the rules pertaining to urgent applications, and an explanation of why the matter warrants hearing despite such non-compliance.

[11] Judge Makhoba also request that, apart from the Practice Note, short Heads of Argument be filed in each application by Counsel moving the matter.

[12] Practice Note and Heads of Argument are to be delivered in hard copy or forwarded by email to the Judge's Secretary before 14h00 on the day before the matter is set down for hearing. No consideration will be given to documents

received after this stipulated time, save for exceptional reasons which must be satisfactorily explained in the Practice Note.

- [13] If there is any special request regarding the date or time allocated for the hearing of a matter, such request must be made in writing and sent by way of email to the Judge's Secretary.
- [14] If a draft order is to be granted, three (3) printed copies must be prepared by the Applicant.
- [15] Any order granted/issued shall be uploaded to Caselines after having been signed and stamped by the Registrar.
- [16] It is recommended that an applicant or respondent who appears in person should report to Ms Zandile Manana at the general office on the 1<sup>st</sup> floor of the High Court. Ms Manana will advise as to the Judge's Secretary who needs to be approached and/or the court room to be attended. Counsel on behalf of the applicant must, at once when it becomes known that there is opposition by the respondent appearing in person, communicate that fact to the relevant Judge.
- [17] Service of process in all Urgent Applications shall comply with the Rules of Court. Where agreement can be reached by respective parties involved to vary the requirements of the Rules to facilitate a wholly electronic exchange of papers, condonation shall be granted *ipso facto*.
- [18] The enrolment of all allegedly urgent matter found not to warrant a hearing on this roll may, at the discretion of the Judge seized with the matter, result in punitive costs being awarded and the culpable Counsel and Attorney being ordered not to be paid any fees arising from the prosecution of such matter(s).

Kind regards

**Mr Madevha R. Mulayo**

Secretary to the Honourable Judge Makhoba J

High Court of South Africa

Gauteng Division, Pretoria

Office 6.8. High Court Building

**Tel: 012 492 6787**

**Email: [MMadevha@judiciary.org.za](mailto:MMadevha@judiciary.org.za)**